



FRIENDS ACADEMY KATENDE
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24TH NOVEMBER, 2023.

Dear Parent / Guardian,

Ref: END OF TERM III CIRCULAR 2023

1.0	INTRODUCTION:
	<p>Receive warm greetings from Friends Academy Katende. Today 24/11/2023 marks the End of term III. We thank the Lord our God for his protection and sustenance throughout the year 2023 amidst many economic challenges. Thank you for choosing Friends Academy Katende.</p> <p>The Board of Directors, Board of Governors, the Administration and the entire staff of FRAK congratulate you upon completing this academic year successfully. We also congratulate students for making it to the next class. We extend our heartfelt condolences to those who lost their loved ones and our sympathy to the sick, may God comfort and strengthen you.</p>
2.0	REPORTING FOR TERM I 2024:
	<p>Students shall report for first term on the 29th January, 2024 between 8:00am to 5:00pm. No student will be allowed to enter school beyond 6:00pm.</p>
3.0	ACADEMICS:
	<p>All planned Academic programmes and activities for term III have been achieved. All learners were assessed and have received their assessment reports. However those with school fees balance have not been issued with reports. They will receive them after clearing the fees balance to zero.</p> <p>We are happy to note that UCE and UACE exams have been conducted successfully. UACE exams are still going up to 1st December, 2023. We are hopeful for good results.</p>
4.0	DISCIPLINE:
	<p>Students' discipline has generally been good. No major indiscipline cases were encountered in the term. We request you to play your role as parents during the Holiday by guiding the children on basic behaviours to avoid cases of theft, escapism, fighting etc.</p>

5.0	CO-CURRICULAR ACTIVITIES:		
	We have done our best to uplift students' talents through MDD , Debating, sports etc. NB: Term I 2024 will have a lot of sports activities. We therefore request you to buy sportswear (Uniform) from school for your child at 35,000/=		
6.0	UNIFORM:		
	Some of our children outgrew their uniforms and others tampered with them. Please ensure that your child purchases proper uniforms from the school for replacement when they report back. Indecent uniforms will not be allowed in school as students report back.		
7.0	TERM ONE PROGRAMME 2024		
	S/N	DATE	ACTIVITY
	1.	29/01/2024	Beginning of Term One
	2.	08/02/2024	Beginning Of term One Exams
	3.	16/02/2024	St. Janan Luwum's Day
	4.	08/03/2024	Women's day
	5.	17/03/2024	Visiting day
	6.	20/03/2024	History trip
	7.	29/03/2024	Good Friday
	8.	31/03/2024	Easter Sunday
	9.	01/04/2024	Easter Monday
	10.	10/04/2024	Eid Fitir
	11.	01/05/2024	Labour day
	12.	03/05/2024	End of term I 2024
8.0	PTA MEETING:		
	We dearly thank the parents who turned up for the parents meeting which was held on the 29/10/2023 . Am happy to report to you that parents elected PTA committee members who include.		
	S/N	NAME	POSITION
	1.	Mrs. Lwanga Harriet	Chairperson
	2.	Mr. Bukulu Mpagi George	Vice Chairperson
	3.	Mr. Nalunkuma Lydia	Secretary
	4.	Mr. Bukenya Godfrey	Coordinator
	5.	Mr.Ssebinyumo Ismail	PTA teacher representative
9.0	HEALTH:		
	The Health of our students has been good. Thanks be to God for his protection because we did not encounter any serious life threatening sickness. I encourage you to carry out a medical check -up for your child from a recognised health institution. Students are issued with medical forms which must be filled and		

	signed by qualified medical personnel after check -up. These must be presented by the student on arrival.
10.0	LITURGY:
	<p>-We shall continue having a Sunday mass at school every Sunday.</p> <p>-Catholic students who have never received confirmation will have classes next term. Concerned parents should prepare for facilitation fee which will be communicated after confirming with the parish next term.</p> <p>-Parents for Moslem students are also requested to equip them with necessary funds to help in the preparation for the month Ramadthan i.e(futal and Daku)</p>
11.0	STUDY TRIPS AND SEMINARS:
	Students offering History will have a field trip to Semagulu Museum on 20/03/2024 and each student will pay 35,000 /= to cater for transport, entry and lunch.
12.0	BEYOND ACADEMICS PROGRAM(DIT)
	<p>We thank those parents who have provided materials to the children to master hand skills. A lot is learnt. Also note that all O'level students are required to pay 50,000/= for facilitate the Beyond Academics /DIT programme. We are to introduce baking, Music and Band playing next term to boost the DIT/Beyond Academics programme. We still encourage you to provide the following materials to students offering;</p> <ul style="list-style-type: none"> * Tailoring -Cloth, threads, pair of Scissors etc. * Crafts -Beads, Hand bag making materials * Knitting -Threads etc.
13.0	SCHOOL FEES:
	<p>We thank parents who have endeavoured to pay fees for their children promptly. However we have faced a challenge of delayed payments which has sometimes hampered the smooth running of the planned school activities. Upon that back ground we came up with a school policy which demands that,</p> <p>- School fees must be paid at least in two instalments and cleared before visitation day. This will stop the disruption of your child's studies when sent home.</p> <p>-All school dues must be paid in the bank using the students pay code or school account NO.3100013478.</p> <p>-No cash is allowed at school and whoever does so, does it at his/her risk.</p>
14.0	SCHOOL REQUIREMENTS:
	<p>We have also noticed with concern that some students don't bring school requirements. So all those students who didn't bring gum boots, a slasher, a hoe and a knife (for girls) are requested to bring them next term. This is in an effort to produce an all-round student through involving them in general cleaning, students planting their own vegetables and for implementation of DIT programme.</p> <p>Other general school requirements include;</p>

	S.1,S.2 and S.3	<ul style="list-style-type: none"> - 1 ream of photocopying papers strictly white moon/dolphin - 5 big rolls of toilet papers per student (of which 2 are for general school use and 3 for students use) - A scrubbing brush - 1 bottle of Jik (big bottle of 750ml) - 2 inside sweeping brooms (big ones)
	S.4,S.5 and S.6	<ul style="list-style-type: none"> - 1 ream of photocopying papers strictly white moon/dolphin - 5 big rolls of toilet papers per student (of which 2 are for general school use) and 3 for students use - A scrubbing squeezer - 1 bottle of Jik (big bottle of 750ml) - 2 outside sweeping brooms (big ones)
NB: Students who will not bring school requirements and proof of fees payments on arrival will be sent back home.		
15.0	CONCLUSION:	
	As I end, I wish you a constructive and blessed time with your child in these holidays. Merry Christmas and a prosperous New year 2024	

WE ACHEVE THE BEST BECAUSE WE BELIEVE WE CAN

